



Marketplace

User Guide

Court Reporting Firms and Agencies

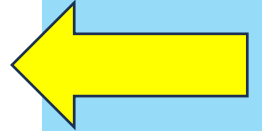
for Booking a Court Reporter or Legal Videographer

IMPORTANT: Add no-reply@ecourtreporters.com to your safe list to ensure you receive all updates on your job requests.

You've received an email approving your account. Welcome!
You may begin using the application by signing in.



Existing User? [→ Sign In](#)



Direct Scheduling Made Easy

Apply as a Service Provider

I am a...

- ☒ Court Reporter
- ☐ Videographer
- ☐ Interpreter (Coming soon! Sign up now to be notified when it becomes available)

✓ Apply Now!

Register to Find and Book Service Providers

I am a(n)...

- ☒ Attorney or Government Entity
- ☐ Paralegal
- ☐ Court Reporting Firm/Agency

✓ Register Now!

Enter your email address and password on the Sign-In screen.



Welcome! Please Sign In

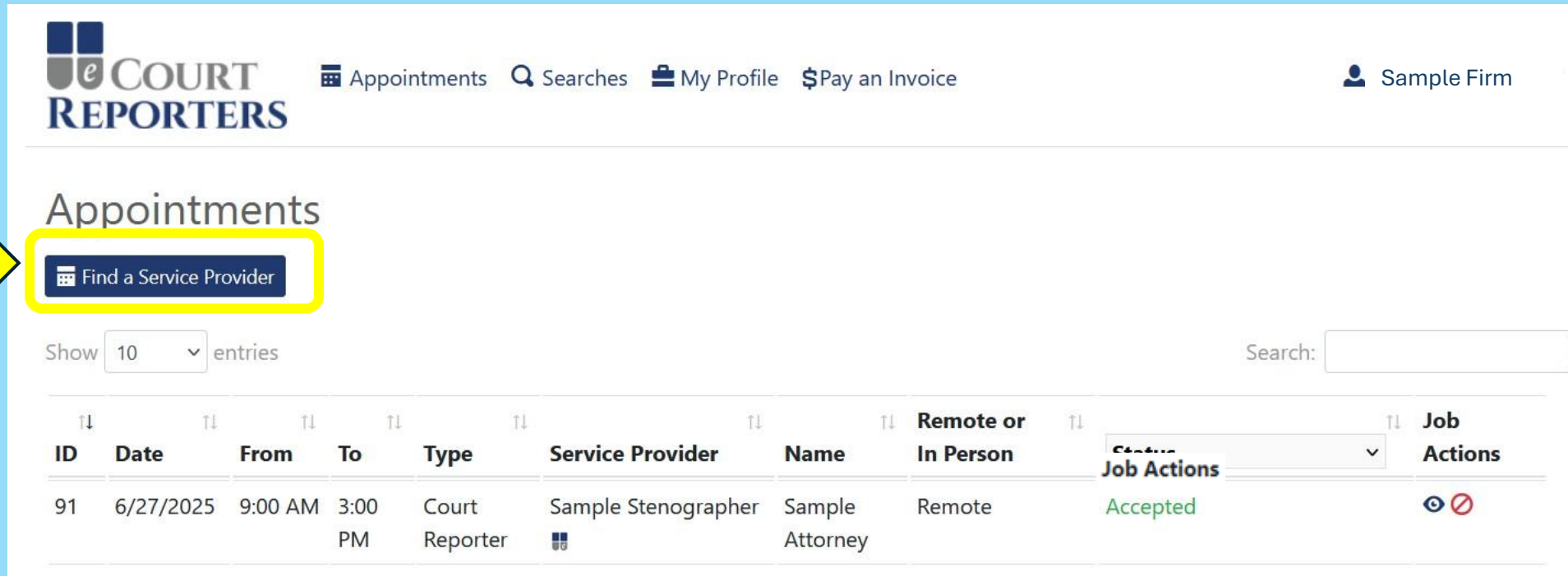
Email Address

 **Sign In**

[Forgot Password?](#)

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To start booking, click on “Find a Service Provider.” Complete a payment of \$49.99/monthly. After payment is submitted, you can proceed with completing the search and booking process.





The screenshot shows the top navigation bar of the COURT REPORTERS website. The navigation bar includes the logo, links for Appointments, Searches, My Profile, and Pay an Invoice, and a user profile labeled 'Sample Firm'. Below the navigation bar, the 'Appointments' section is highlighted with a yellow box, and a yellow arrow points to the 'Find a Service Provider' button. Below this, there is a search bar and a table of appointments.

Appointments

Find a Service Provider

Show 10 entries

Search:

ID	Date	From	To	Type	Service Provider	Name	Remote or In Person	Status	Job Actions
91	6/27/2025	9:00 AM	3:00 PM	Court Reporter	Sample Stenographer	Sample Attorney	Remote	Accepted	 

IMPORTANT NOTE: WHEN A SEARCH IS CONDUCTED, AUTOMATIC E-MAIL NOTIFICATIONS IMMEDIATELY GO OUT TO ALL COURT REPORTERS OR VIDEOGRAPHERS THAT MATCH YOUR SEARCH.

IT IS IMPERATIVE THAT YOU **DO NOT SIMPLY PERFORM “TEST” SEARCHES.** ALL SEARCHES ARE SEEN AS ACTUAL APPOINTMENT REQUESTS.

Select Service Type, State, and City. Select date, time, and add any notes or uploads (such as Notice of Deposition), as needed.

Select any additional services needed.

eCOURT REPORTERS Appointments Searches My Profile Pay an Invoice Sample Firm

Find Service Providers and Book Appointments

Service Type: Court Reporter (selected) State: Wisconsin - WI City: Burlington

Remote Services or In Person: Remote Services (selected)

Address 2: Apt, suite, floor Zip Code: Location: Remote

Date: 06/11/2025 Start Time: End Time: Central Daylight Time

Notes: Enter all communication regarding this assignment here.

Upload Documents: Upload Files Drop files here

Upload or drag and drop files here, including the notice of deposition and any other relevant documentation

Additional Services Required

Please check the box next to any additional service you require. Only court reporters who provide all of the selected services will be displayed.

<input type="checkbox"/> Medical/Expert	<input type="checkbox"/> Hearing/Arbitration	<input type="checkbox"/> Realtime
<input type="checkbox"/> Rough Draft	<input type="checkbox"/> Expedite (Same Day)	<input type="checkbox"/> Expedite (Next Day)
<input type="checkbox"/> Expedite (2-8 Days)	<input type="checkbox"/> Videotaped	<input type="checkbox"/> Interpreted
<input type="checkbox"/> Web Conference (WebEx/Zoom)	<input type="checkbox"/> Professional Video Conference	<input type="checkbox"/> Meeting/Conference Room
<input type="checkbox"/> Courthouse	<input type="checkbox"/> Notary Public	<input type="checkbox"/> Audio Transcription/CD
<input type="checkbox"/> CART/Broadcast Caption		


Find

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Select “Remote Services” for virtual proceedings. Use the dropdown arrow to request in-person services.

Click “Find”

After you click “Find,” an email notification goes out to all service providers matching your job details.



Appointments

Searches

My Profile

Pay an Invoice

Sample Firm

Appointment Searches Listed Below

Service providers that match your criteria have been notified.

You will receive notifications as service providers apply for your request. Click "View Details" to select and continue booking process.

Show 10 entries

Search:

Date	From	To	Remote or In Person	Role	Applicants	Actions
7/1/2025	8:00 AM	11:00 AM	Remote	Court Reporter	3	View Details
6/6/2025	1:00 PM	2:00 PM	Remote	Videographer	2	View Details
6/11/2025	8:00 AM	5:00 PM	Remote	Court Reporter	2	View Details

Click on “View Details” to see all applicants to choose from.

After you click on “View Details,” all applicants who have applied are listed.

COURT REPORTERS Appointments Searches My Profile Pay an Invoice Sample Firm

View Applicants' Profiles Below. Select a Court Reporter and Click "Next" to Complete the Booking Process.

Appointment
Sample Attorney (Example Law Office)
Wednesday, June 11, 2025
8:00 AM to 5:00 PM

Location
Remote
123 Main St.
Burlington, WI 53105

Your Request Notes
We do expect this job to go all day.

Appointment Files (Transcripts, Exhibits, Media, etc.)
Below is a list of the files the customer uploaded for this appointment. Click to open.

File	Action
Title.jpg	

Requested Services

- Medical/Expert
- Remote Services (Zoom, etc.)
- Cancellation Fee (within 24 hours)

Applicants

Show 10 entries Search: All Fields

Rating	Experience	Certifications	Services and Prices	Actions
Not Yet Rated	50 years	RPR: Registered Professional Reporter Test CR	Initial Appearance Fee \$199.99 Fixed Hourly Rate \$199.99 PerHour Pro Bono Services \$0.00 0 + more	Next
Not Yet Rated	30 years	CSR: Certified Shorthand Reporter	Initial Appearance Fee \$8.88 Fixed Hourly Rate \$8.88 PerHour Original Transcript and 1 Copy \$8.88 PerPage + more	Next

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See all applicants here.


Compare Rating, Years of Experience, Certifications, and Rates.

Click “+more” to see additional rates.

Click “Next” when you have chosen your service provider.

After you click on “Next,” for the service provider of your choice, fill in the remaining information.
Click “Request Appointment.”

The court reporter or videographer has been notified via email confirming the appointment.

 **COURT
REPORTERS**

AppointmentsSearchesMy ProfilePay an Invoice

Sample Firm

Appointment Request

[Return to Search Results](#)

You are requesting an appointment with a Court Reporter on **Wednesday, June 11, 2025 from 08:00 AM to 05:00 PM America/Chicago.**

Location Information

Please provide appointment location information to proceed with booking

Location *

Remote

Address *Address 2State *City *Zip Code *

1234 Main StApt, suite, floorWisconsinBurlington

Notes

Enter all communication regarding this assignment here.

Upload Documents

Upload Files


Drop files here

Upload or drag and drop files here, including the notice of deposition and any other relevant documentation


Request Appointment

REQUEST APPOINTMENT!

After you click on “Request Appointment,” your appointment request is highlighted indicating a successful booking.





[Appointments](#) [Searches](#) [My Profile](#) [\\$Pay an Invoice](#)

 Sample Firm

Appointments

Your request for a Court Reporter was successfully booked and is highlighted below.

Sample Court Reporter has been notified. Click  under "Job Actions" to communicate with the Service Provider





 Find a Service Provider

Show

10

 entries

Search:

ID	Date	From	To	Type	Service Provider	Name	Remote or In Person	Status	Job Actions
92	6/11/2025	8:00 AM	5:00 PM	Court Reporter	Sample Court Reporter	Sample Attorney	Remote	Accepted	 
91	6/27/2025	9:00 AM	3:00 PM	Court Reporter	Sample Stenographer	Sample Attorney	Remote	Accepted	 

Note: Each time a court reporter or videographer applies for your job, you will receive an email like this notifying you that they have applied for the job.



**A Court Reporter has responded as available to
your appointment request.**

Service Provider: **Sample Stenographer**

Location: **Remote**

Date: **Wednesday, June 11, 2025**

Times: **8:00 AM - 5:00 PM** Central Daylight Time

Please visit the [appointment search page](#) to view the Court
Reporter profile.

Thank you,
eCourt Reporters


BY UNSUBSCRIBING, YOU WILL NO LONGER RECEIVE IMPORTANT JOB INFORMATION.


[click here](#) if you would still like to unsubscribe and stop receiving these emails.

For job detail information or to communicate with the service provider, click on the job “eye” icon.





COURT REPORTERS Appointments Searches My Profile \$Pay an Invoice Sample Firm

Appointments

Your request for a Court Reporter was successfully booked and is highlighted below. Sample Court Reporter has been notified. Click  under "Job Actions" to communicate with the Service Provider

 Find a Service Provider

Show 10 entries

ID	Date	From	To	Type	Service Provider	Name	Remote or In Person	Status	Job Actions
92	6/11/2025	8:00 AM	5:00 PM	Court Reporter	Sample Court Reporter	Sample Attorney	Remote	Accepted	 
91	6/27/2025	9:00 AM	3:00 PM	Court Reporter	Sample Stenographer	Sample Attorney	Remote	Accepted	 

Note: All communication must be done within the portal.

COURT REPORTERS Appointments Searches My Profile Pay an Invoice Sample Firm


Appointment Details - Accepted

Appointment ID: 91

Your appointment request has been accepted!

[Cancel Appointment](#)

Appointment [Edit](#)


Sample Stenographer (Court Reporter)
Friday, June 27, 2025
9:00 AM to 3:00 PM
(Central Daylight Time)


Location [Edit](#)












Remote

Enter all communication regarding this assignment here. [+ Add Note](#)

Sample Attorney (Attorney)
This will be remote for the court reporter. The witness and the attorney will be in-person.

Services and Prices

Below is a list of the services Sample Stenographer provides, with pricing. Required services are **highlighted**, and services you requested for this appointment are indicated with .


Initial Appearance Fee	\$199.99	fixed
Hourly Rate	\$199.99	hourly
Original Transcript and 1 Copy	\$110.99	per page
Same Day 	100.00	percent
1 Day 	90.00	percent
2 Day 	80.00	percent
3 Day 	70.00	percent
4 Day 	60.00	percent
5 Day 	50.00	percent
Medical/Expert 	\$10.00	per page
Remote Services (Zoom, etc.) 	\$99.99	fixed
Additional Laptop 	\$99.99	per device
Other - Test for admin notif. when CR makes a change 	\$10.00	fixed
Pro Bono Services 	\$0.00	

Files

[Upload Files](#)

[Save Files](#)

Below is a list of the files

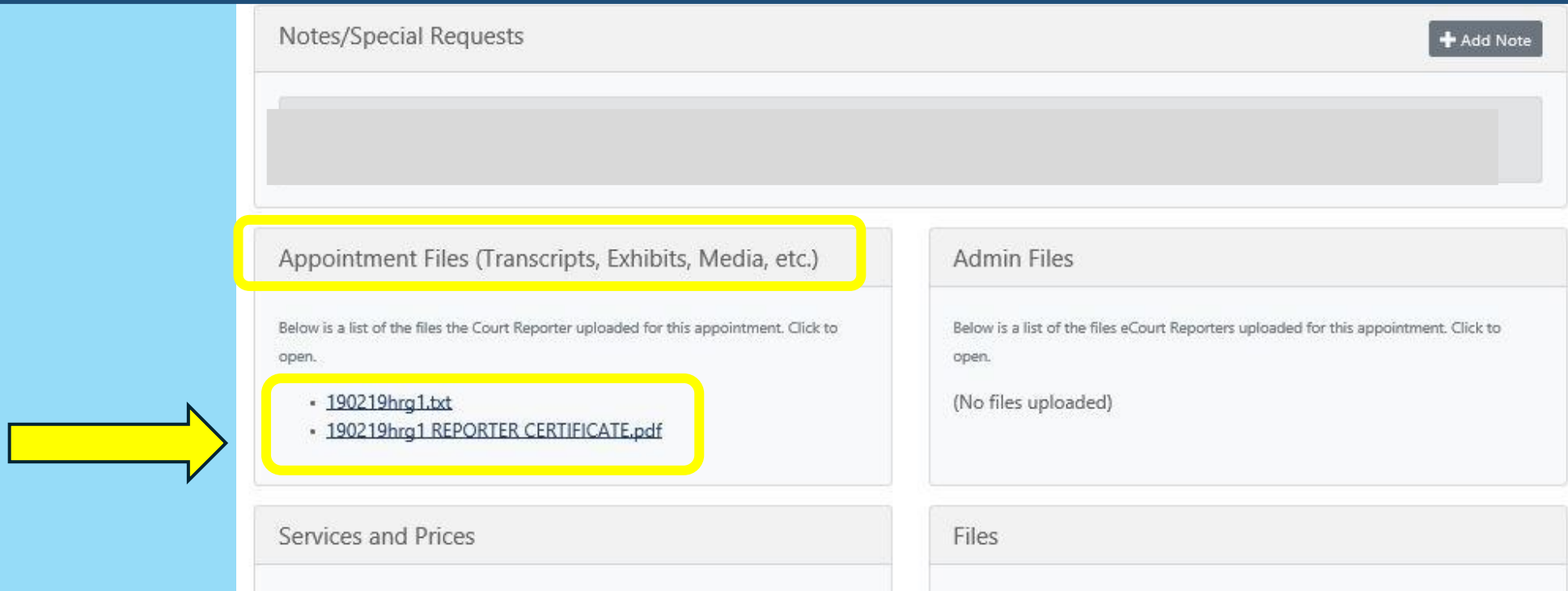
[white_columns.jpg](#) 

Add Note

Upload Files

Click "Save Files"

Communicate all information regarding assignment in "+Add Note." You can add a Zoom link, etc., in the "+Add Note" field. Notify service provider of job confirmation 24 hours in advance of the appointment. To add a notice, caption, or other files, click "Upload Files" and "Save Files."



You will receive an email notification when the transcript files are uploaded to the appointment detail page.

After the service provider has uploaded the files and submitted the job sheet within the portal, your Firm/Agency will be invoiced. Invoices reflect the rates that were locked in upon booking in addition to eCourt Reporters' fee of 10% of the total invoice.

Your Firm/Agency is responsible for paying eCourt Reporters.

Do not pay the service provider directly!
eCourt Reporters pays the court reporter or videographer.



www.ecourtreporters.com

Please see eCourt Reporters' resources tab on our website for additional information or feel free to contact us:

office@ecourtreporters.com

262-210-3915

P.O. Box 250, Burlington, WI 53105